Manpower Officer Course  
Personnel Administration School  
Marine Corps Combat Service Support Schools  

To find more information, go online to  
http://www.trngcmd.marines.mil/Units/South-Atlantic/MCCSSS/MCCSSS-Schools/Personnel-Administration-School/

Purpose

The Manpower Officer Course (MOC) focuses on manpower and operational administration generally conducted at G-1 level commands in the U.S. Marine Corps.

The purpose of this 9-day course is to equip manpower officers, personnel officers, Marine administrators, and other military and civilian employees with the resources needed to effectively execute manpower and operational requirements at the G-1 level.

Description

The following is a sample of MOC topics:

- Advanced Manning and Staffing
- Personnel Readiness (P-Level)
- Human Affairs Programs
- Force Flow & the Reception, Staging, Onward Movement & Integration Process
- G-1 Support to the Marine Corps Planning Process
- Componency and the Joint Operating Environment
- Individual Augments, Reserve Component & Navy Integration

Prerequisites

**OE**: MG ySgt, MSgt 0111 w/ FMCC intended for G-1 Chief Billet or G-1 Operation/Manpower Chief Billet.

**00**: Maj, Capt, Capt (Sel); priority to those w/ FMCC to G-1 at CE/ GCE/ ACE/ LCE.

**0W**: CWO3, CWO 4 (Sel) w/ FMCC to Regiment/Group or < S-1/ G-1.

**3O**: Mobilizing/ recently mobilized Maj, Capt.

**8D**: Case-by-case based upon billet/ position, class capacity, TCOM & TECOM regulations, (which currently direct concurrence approval by CO of the Formal School).

Updated: 9 March 2018

Registered Students

Prospective students/attendees must use the Marine Corps Training Information Management System (MCTIMS) to enroll in this course. Once approved in MCTIMS, registered students will be contacted via unclassified email for further details and instructions.

Uniform/ Attire of the Day

Uniform of the day is MCCUU (Green Woodland MARPAT) with sleeves up. Other Service and/or civilian student personnel should wear the respective appropriate utility and service attire.

Lodging at BEQ/ BOQ

- Camp Johnson (910) 450-0828
- New River (910) 937-5024/5897
- Camp Lejeune (910) 451-1385/ 2146

Albert Ellis Airport (Code: OAJ)

264 Albert Ellis Airport Road  
Richlands, NC 28574  
34° 49.832’N 77° 36.344’W

Fiscal Year Iteration

MOC is held twice each fiscal year in building M79, Room 265 at Personnel Administration School aboard Camp Johnson in Jacksonville, North Carolina. The course is normally scheduled to occur in the fall and in the spring.

Contact Information (DSN 750)

Faculty Advisor: Major Bill Tamayo Jr.  
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Updated: 9 March 2018