

Check In Procedures

- Normal check-in occurs every Monday morning (with the exception of holidays) at 0800 at the Marine Detachment Building (Bldg. 8861) located on NAVSCOLEOD Range D-51.
- Uniform for check-in is the Service “A” uniform.
- NAVSCOLEOD does not maintain a 24 hour duty, so checking in after working hours or a weekend is not an option.
- Read and become familiar with all other details contained within your **Web Orders!**

• Documents required for checking in:

- Web Orders
- Original Orders
- Medical/Dental Records
- Receipts for travel on GTCC
- Hotel receipt if within 50 miles of previous/current duty station
- DITY move/PPM documents
- Copy of NAVMC 11361
- MARDET NAVSCOLEOD Student Checklist

*Contact the Marine Detachment Admin section and Detachment Operations Chief prior to conducting outbound interview to schedule check-in day and alleviate any other issues.

MARDET OPs Chief: 850-882-7017

OPs Chief Duty Cell: 850-377-4547

ADMIN: 850-882-5408

- usn.eafb.navscoleodeglinfl.mbx.navscoleod-mardetgysgt@us.navy.mil

Directions to D-51

From Eglin AFB (Valparaiso Gate):

- Head north on Eglin Blvd and continue onto S John Sims Pkwy for 6.2 miles
- Continue onto FL-20 E for 1.7 miles
- Turn left onto Range Rd and, after passing through the security checkpoint, the MARDET will be on your left in 1.5 miles

From Eastbound I-10

- Take exit 56 for FL-85 toward Crestview/Niceville
- Turn left onto FL-85 S/S Ferdon Blvd (signs for NW Florida State College/Air Force Armament Museum)
- In 13.9 miles, use the right lane to take the ramp to FL-293/Mid-Bay Bridge Connector/Spence Pkwy (toll road)
- In 7.3 miles, take the exit toward Range Rd
- Turn left onto Range Rd and, after passing through the security checkpoint, the MARDET will be on your left in 1.5 miles

From Westbound I-10

- Take exit 70 for FL-285 toward Niceville/Eglin AFB/Hurlburt
- Keep left at the fork, follow signs for FL-285S
- Turn left onto FL-285S
- In 15.4 miles, turn left onto FL-293 (toll road)
- In 4.8 miles, take the exit toward Range Rd
- Turn left onto Range Rd and, after passing through the security checkpoint, the MARDET will be on your left in 1.5 miles

From Destin:

- From US-98, head north on FL-293N (toll road)
- After 7.2 Miles, take the exit toward State Highway 293
- Turn right onto Range Rd and, after passing through the security checkpoint, the MARDET will be on your left in 1.5 miles