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FM COMMARFORRES G THREE G FIVE

TO CG FOURTH MARDIV G THREE  
CG FOURTH MLG G THREE  
FORCE HQ GP G THREE  
HQBN MARFORRES  
CG FOURTH MAW G THREE

INFO COMMARFORRES G THREE G FIVE  
CG TRNGCMD WTBN  
MCINCR MCBQ RSU

SUBJ/SOLICITATION OF NOMINEES FOR THE FY23 COMBAT MARKSMANSHIP TRAINER (CMT) COURSE  
(CID: M02M819)

POC 1/J.M. PAPIS/CIV/FORMAL SCHOOLS MANAGER/TRAINING AND READINESS BRANCH/MARFORRES  
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GENTEXT/RMKS/1. Situation. The USMCR Formal Marksmanship Training Unit (FMTU) will conduct the  
FY23 MARFORRES Combat Marksmanship Trainer (CMT) Course (CID: M02M819, CLASS: 2023R01), 6  
February 2023 through 12 February 2023 at Weapons Training Battalion (WTBn), MCB Quantico, VA.

2. Mission. From 6 February 2023 through 12 February 2023, the USMCR FMTU will qualify  
COMMARFORRES Marines as Combat Marksmanship Trainers (CMT), MOS 0931, to facilitate planning,  
coordination, and execution of unit level marksmanship instruction and requalification.

### 3. Execution

3.A. Commander's Intent. Not Applicable.

3.B. Concept of Operations. This course of instruction is designed for qualified Marines (MOS 0933) who  
have the potential to become CMT's at the unit level.

3.B.1. The course convenes at 0700 on 7 February 2023, at WTBn, MCB Quantico, VA and continues thru  
1200, 12 February 2023.

3.B.1. Class capacity is 40 students. Students must report no later than 1800 on 6 February 2023.

3.C. Tasks. No later than 27 January 2023, MSC G-3 Training Departments will consolidate nominations and enter them in the Marine Corps Training Information Management System (MCTIMS). Unfilled MSC allocations will be redistributed by COMMARFORRES G-3/5, Training and Readiness Branch. Total allocations are 40. Quota distribution is as follows:

3.C.1. 4TH MARDIV- 17 seats.

3.C.2. 4TH MLG - 12 seats.

3.C.3. FHG - 6 seats

3.C.4. 4TH MAW- 5 seats.

### 3.D. Coordinating Instructions

#### 3.D.1. Prerequisites.

3.D.1.A. LCpl thru GySgt, current expert qualification with the Service Rifle, and certified Combat Marksmanship Coach (CMC), MOS 0933. This must be documented in nominees Basic Individual Record (BIR) and Basic Training Record (BTR).

3.D.1.B. Must possess demonstrated public speaking skills.

3.D.1.C. SMCR obligors must have two years of SMCR obligated service remaining on contract upon completion of this course or sign a Standard Written Agreement to Train (SWAT) to remain in a SMCR unit for two years upon completion.

3.D.1.D. Full duty status and have 20/20 corrected vision.

3.D.1.E. Must meet Marine Corps height and weight standards.

3.D.1.F. This message is the course pre-screening checklist. Units must ensure that attendees check-in with a complete copy of this message and a copy of their Basic Individual Record (BIR) and Basic Training Record (BTR). All attendees must meet the course pre-requisites and report with all gear list items.

3.D.1.G. Attendees that report in non-compliance with the course prerequisites will be returned to their parent command. Prerequisite waivers will not be accepted or approved.

3.D.2. Selection Criteria. Priority of CMT seat assignment is SMCR, Active Reserve, and Active Component Marines assigned to COMMARFORRES commands.

### 4. Administration and Logistics

4.A. Funding. Pay and allowances for SMCR Marines will be funded utilizing MROWS; Order Type: Schools; Sub Type: Refresher Proficiency Training; PID RPT with Budget Execution Activity/Budget Execution Sub- Activity (BEA/BESA) G3/MR.

4.B. Travel. Travel days are 6 February and 12 February 2023.

4.B.1. SMCR Marines issued MROWS orders utilizing DTS as the travel system will use the "23 RPT ENL" Line of Accounting and "QUAN G3 SCHOOLS" as the routing list for authorizations.

4.B.2. In order to minimize ground transportation costs to/from MCB Quantico, arrival/departure airport for Marines traveling by commercial air is Washington Reagan National Airport (DCA).

4.B.3. Units will ensure all flights are scheduled to arrive between 0900 and 1600 Eastern Standard Time (EST) on the report date (6 February 2023). Once Marines arrive at DCA, they will be met by a Marine liaison at the United Services Organization (USO) for transportation to MCB, Quantico. The USO is located on the Concourse Level, Terminal A, across from "Lost and Found" office.

4.B.4. Departure flights must be scheduled to depart no earlier than 1400 on 12 February 2023.

4.B.5. In accordance with Defense Table of Official Distances and if PMA/PLEAD is less than a 400-mile one way drive to MCB Quantico, POV's are encouraged as deemed cost advantageous to the government. However, in-and-around mileage will not be authorized.

4.B.6. Physical address to check-in: Weapons Training Battalion (WTBn), 27211 Garand Road (Bldg 27240), Quantico, VA, 22134. Driving directions to WTBn from locations north or south:

- Take I-95 North or South to Exit 148.
- I-95N turn left, I-95S turn right, onto Russell Road and proceed 2 miles to and through the Ponderosa Gate.
- You are now on MCB Quantico and traveling on MCB-4, continue for approximately 4 miles to WTBn; on the right look for WTBn sign just past the 1000yd range and WTBn water tower.
- Turn right on Walsh Road (WTBn sign/dining facility) into the WTBn area, go to stop sign.
- At stop sign turn right on Garand Road, then immediate right into large parking lot.
- Go to Bldg 27240 (Bldg on the left of the ATM machine).

#### 4.C. Government Billeting and Messing.

4.C.1. Billeting will be provided at WTBn (open squad bay). This is the only authorized billeting for the MARFORRES CMT course. No billeting or check-in support will be available until 1000 on the report date (6 February 2023).

4.C.2. Messing is available. Students are authorized the Gov't meal rate of \$20.35 per day.

4.D. Orders Preparation. All orders must be written utilizing PID RPT with BEA/BESA G3/MR. Students must have a current PHA/HIV. PHA is valid for (1) year and HIV is valid for (2) years from the date conducted. Due to the required gear list, one piece of excess baggage is authorized.

4.E. Required and optional student gear/equipment. (Note: the USMCR FMTU CMT Staff does not have gear. Marines must arrive with all required gear).

##### 4.E.1. Required gear:

- Two set MCCU Woodland MARPAT utility uniform.
- Two pair combat boots.
- Gortex top and bottom.
- As needed warming layers (poly pro, green sweatshirt, beanie, gloves, etc).
- Sleeping bag or system (linen will not be provided).
- Valid ID Card.

- Set ID Tags.
- Color highlighters, markers, pens, note taking material.
- Two combination locks.
- Personal hygiene items/towel/shower shoes.

4.E.2. Optional gear:

- Laptop computer (highly recommend).
- Green/black/desert bag or pack (unit issued or personal).

5. Command and Signal

5.A. Reporting. No later than 1800 on 6 February 2023, report to Course Director, MARFORRES Combat Marksmanship Trainer (CMT) Course, Weapons Training Battalion (WTBn), 27211 Garand Road (Bldg 27240), Quantico, VA, 22134. Proper civilian attire is authorized for check-in.

5.B. Delays.

5.B.1. In case of unforeseen circumstances (e.g., flight delays/cancellations, weather, etc), contact the Schoolhouse prior to 1800 (6 February) in order to notify of the situation. The Schoolhouse phone number is (703) 432-6672. As a last resort, contact the WTBn OOD at (703) 784-5341.

5.B.2. Due to the compressed time frame and intense period of instruction, Marines who arrive after 1200 on the convene date (7 February) will be returned to their parent command. Students must plan to arrive by 1800 ON 6 February 2023.

5.C. Cancellation. In the event a primary nominee cannot attend and to avoid the loss of school seats, notify appropriate MSC as soon as possible so alternates can be coordinated.

5.D. Points of contact.

5.D.1. Course Management: Mr. Papis (POC 1) or SSgt Moltmaker (POC 2).

5.D.2. Course Conduct: GySgt Lefebvre (POC 3).

5.E. Message approved for release by Mr. Anthony T. Davis, Deputy Branch Head, Training and Readiness, MARFORRES G-3/5.//