



## UNITED STATES MARINE CORPS

HEADQUARTERS AND SUPPORT BATTALION  
SCHOOL OF INFANTRY-EAST  
TRAINING COMMAND  
PSC BOX 20161  
CAMP LEJEUNE, NORTH CAROLINA 28542-0161

IN REPLY REFER TO:  
5900  
1HSB  
11 Jul 14

### POLICY LETTER 3-14

From: Commanding Officer  
To: Distribution List

Subj: HEADQUARTERS AND SUPPORT BATTALION SAFETY POLICY STATEMENT

Ref: (a) MCO 5900.29B

1. Purpose. To establish the method by which Headquarters and Support Battalion will execute the requirements contained within the reference.

2. Background. The Marine Corps is America's Expeditionary Force in Readiness - we are "always faithful" to answer our Nation's call. This requires every member of the Marine Corps Team to maintain a constant posture of readiness for whatever may come. As your Commander, I am an unapologetic advocate for our Corps and take the safety of our personnel and equipment very seriously. Providing quality services while working in a safe and healthy environment is not just a goal, it is a priority.

3. Policy. While training evolutions include some elements of risk, execution of those training events should not place students, staff or visitors in harm's way needlessly. Safety is an integral part of our mission.

a. Our battalion must remain consistently ready to support the needs of the three training battalions within School of Infantry-East. Each one of us play a crucial part in preventing or reducing mishaps by ensuring the integrity of our safety programs, fostering and empowering leadership, and training. Needless losses can be eliminated through effective leadership employed in the following ways:

- (1) Speak up and recognize that inaction is not acceptable.
- (2) Take responsibility and remain accountable for yourself and those you lead.
- (3) Hold those you lead to a standard, but first ensure they are trained to that standard.
- (4) Be actively engaged with those you lead and commit to eliminating behavior that puts them at risk.

b. These initiatives are more than mere programs; they are intended to return Marines to their families, in good mental and physical health. The Marines entrusted to our care are our most valuable resource. I am committed to ensuring a safe and healthy workplace for the Marines, Sailors, and Civilians of Headquarters and Service Battalion, and I encourage all leaders to step up and "Follow My Lead"

  
R. L. SALCIDO

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