



UNITED STATES MARINE CORPS
MARINE CORPS INTELLIGENCE SCHOOLS
MARINE CORPS DETACHMENT
9001 GUNSTON ROAD BLDG 2105D
FORT BELVOIR, VA 22030

IN REPLY REFER TO:
3873
TIAC
17 Oct 2013

From: Commanding Officer, Marine Detachment Fort Belvoir, VA
To: Tactical Imagery Analysis Course, Class 001-2014

Subj: TACTICAL IMAGERY ANALYSIS COURSE (TIAC) REPORTING INSTRUCTIONS

Encl: (1) Marine Corps Detachment, Ft. Belvoir Brief
(2) NGA Campus East Standing Operating Procedures 11-0004
(3) 238th Marine Corps Birthday Ball Flyer

1. Situation. To prescribe the policy for movement to and the conduct during the Tactical Imagery Analysis Course, Marine Corps Detachment, Ft. Belvoir, Virginia.

2. Mission. The mission of the Tactical Imagery Analysis Course is to develop, evaluate, deliver, and train entry level imagery analysts in order to prepare them to meet the vast challenges of the intelligence community environment.

3. Execution. Students will familiarize themselves with these instructions for smooth and efficient travel, check-in and execution of the TIAC Period of Instruction (POI).

a. Parent Command Responsibility. Parent commands will ensure the Marines are fully qualified to attend, with no pending legal or disciplinary issues. Ensure your Marines have an adjudicated Secret clearance prior to arrival, government credit card has been activated, and DTS reflects the appropriate entries and both, DTS and GTCC training is completed prior to executing TAD orders.

b. Reporting. Marines will report to the Commanding Officer, Marine Corps Detachment (MARDET), Ft. Belvoir, Virginia located at Building 2105d 9001 Gunston Road, 22060 no later than 2359 on 30 October 2013 in the Service "A" uniform. If you arrive after duty hours, call the duty phone number (703)896-2224 or the Staff Duty Officer at phone number (703)269-7133. If circumstances require a student to report early, contact the MARDET, (703)806-5103. In accordance with MCO P1070.12K, Marines attending will have in their possession their original orders; service record book, medical records, and dental records. As part of the check-in process medical and dental records will be maintained by the medical and dental facilities aboard Ft. Belvoir, VA.

c. Security. An adjudicated SECRET clearance is required to attend TIAC. Prior to arriving, your Site Security Officer (SSO) must pass your security clearance to the Workforce Support Center - NGA Campus East via JPAS. The SMO Code is: W3NRAAL2, telephone number (571) 557-1111 and email: workforcesupportcentereast@nga.mil. NGA Campus East Standing Operating Procedures 11-0004 is attached for your review.

Subj: TACTICAL IMAGERY ANALYSIS COURSE REPORTING INSTRUCTIONS

d. Readiness. Mental, physical, and medical readiness is paramount. You need to be physically capable and medically qualified to participate in a physical readiness program. Marines attending TIAC will run an inventory Physical Fitness Test (PFT) and a Combat Fitness Test (CFT). In accordance with MCO P1610.7F Ch1 a PFT taken as part of a formal school/course induction will be recorded on the fitness report. Failure of any portion of the PFT renders the fitness report adverse. A letter of noncompliance will be issued and forwarded to the parent command.

e. Graduation. All students who successfully complete the course requirements will graduate in a formal ceremony. We encourage you to invite your family, friends, and members of your command to the graduation on or about 11 April 2014.

f. Uniforms. Per McBul 10120, Marines are required to maintain their basic military issue, ensuring they replace and update accordingly. Prior to attending it is recommended that you inventory all uniform items for proper fit and serviceability. Uniform of the day is the seasonal MARPAT uniform. However, Service Charlies or Bravos will be worn every Friday depending on season. PT is conducted in green on green PT gear. Marines are required to utilize the Marine Corps issued running suit for cold weather. Reflective belts are required aboard Ft. Belvoir, VA. It is required that you bring your Dress Blue Alpha or Bravo Uniform if you are attending TIAC during the month of November for the Marine Corps Birthday Ball Ceremony.

4. Administration and Logistics.

a. Administration. The Marine Detachment will provide you limited routine administrative support while you are attending TIAC. We are not an IPAC however, we do receive limited access and support from MCB Quantico IPAC.

b. Fitness Reports. Ensure you complete a "To TAD" (TD) fitness report prior to reporting to TIAC. Upon completion of the course you will receive your "From TAD" report. This will be an observed fitness report.

c. Mail. Your mailing address while attending TIAC will be 9001 Gunston Road Bldg 2105d, Marine Detachment, Ft. Belvoir, VA 22060.

d. Government Quarters. Government quarters are available and the Marines are authorized the Proportional Meal Rate (PMR) at \$39.00 a day plus \$5.00 incidental per day for a total of \$44.00 a day. Every Marine attending should receive partial payments every 30 days in order to prevent any financial hardships. Your daily lodging allowance within DTS should reflect \$0. Upon arrival, you will be issued a barracks room. If government quarters are not available, you will be provided a statement of non-availability. Marines will be assigned a roommate.

e. Family Readiness. Although MARDET Ft. Belvoir is not staffed with a Family readiness officer, your family readiness is still very important to us but requires efficient communication to be effective. TIAC is a five month academically rigorous course. Prepare your families accordingly. Ensure they are familiar with Red Cross procedures and how to contact you in case of an emergency while you are attending TIAC. Inform your parent command FRO of your TAD status. We will make every logical attempt to support your family needs without impacting your academics.

f. Leave and Liberty. Annual leave in conjunction with TAD is authorized

Subj: TACTICAL IMAGERY ANALYSIS COURSE REPORTING INSTRUCTIONS

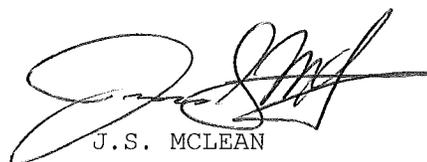
and placed in your orders by your parent command. Emergency leave will be handled on a case-by-case basis as each situation arises. TIAC is relatively short, so do not expect to take significant periods of leave or special liberty outside the MARDET student range limits or weekend/holiday time periods.

5. Command and Signal.

a. Command. This instruction is applicable to attendees of the Tactical Imagery Analysis Course, Marine Corps Detachment, Ft. Belvoir, Virginia.

b. Signal. This instruction is effective on the date signed.

c. Contacts. All questions should be directed to GySgt Daniel L. Alsup, alsupdl@nga.mil or GySgt Kirk Paff, comm: (571) 557-1525, DSN: 547-1525, paffkl@nga.mil.



J.S. MCLEAN