

MARINE CORPS ENGINEER SCHOOL (MCES)  
STUDENT STATEMENT OF UNDERSTANDING

I acknowledge, by affixing my initials below, that I have been advised that:

\_\_\_\_\_ 1. I am not authorized to move my dependents to Camp Lejeune in conjunction with these orders without the express written consent of the Commanding Officer, MCES. Further, I am not authorized to make or sign any loans, leases, contracts or agreements for any properties to include apartments and homes without the expressed written consent of the Commanding Officer, MCES.

\_\_\_\_\_ 2. I am responsible for setting money aside **NOW** for travel to my leave destination upon graduation if I elect to take leave. The Marine Corps is only responsible for getting me from MCES to my next duty station. Travel pay will not be allotted to me until several days after graduation at which time I will only receive the military rate (not the cost of my travel).

\_\_\_\_\_ 3. I am not authorized to make or sign any reservations or agreements for airline tickets, bus and/or train without authorization from my Platoon Sergeant/Class Advisor and without ensuring times/dates are within all authorized liberty limits/hours.

\_\_\_\_\_ 4. I am responsible for notifying my Class Advisor/Platoon Sergeant as soon as possible of any changes (marital status, dependent status, address, or phone number of next of kin) requiring Service Record Book modifications to ensure that proper entitlements and information is recorded in the Marine Corps Total Force System (MCTFS), in a timely manner.

\_\_\_\_\_ 5. I am responsible for notifying the Area Officer of the Day (AOD) as soon as possible of my whereabouts if I am unable to return from leave, liberty or recruiters assistance by the required time.

\_\_\_\_\_ 6. Liberty is a **PRIVILEGE** and can be revoked at anytime by my Commanding Officer. Liberty will commence at the discretion of the Commanding Officer and will be secured at the evening accountability formation. During liberty hours, I will wear proper civilian attire that is considered safe, decent, neat, professional and clean.

\_\_\_\_\_ 7. Privately owned vehicles are not authorized while assigned to MCES nor are privately owned vehicles allowed to be stored out in town in the greater Camp Lejeune area. Students may however use POVs while back at a student's home of record on approved leave, liberty or recruiters assistance. Additionally, students are authorized to use rental vehicles while in the Camp Lejeune area however they must first gain approval by their Company Commander.

\_\_\_\_\_ 8. If I do drive a vehicle on the weekend i.e. (parents, rental car etc.) or assigned to drive a government vehicle, I will ensure my driver's license is valid and that I drive safely, ensuring everyone in the vehicle has seatbelts on, and abide by all traffic laws. I will avoid driving under the influence of alcohol or controlled substances by having a sound plan such as a non-drinking designated driver or utilizing public transportation such as a bus or taxi.

\_\_\_\_\_ 9. Regardless of leave or liberty status, I am not authorized to ride or buy a motorcycle unless first approved by my Company Commander after verification that all appropriate training has been conducted in accordance with MCO 5100.19E w/ch 1-3 (MARINE CORPS TRAFFIC SAFETY PROGRAM) and ALMAR 014/08 (PRIVATE MOTOR VEHICLE AND MOTORCYCLE SAFETY REQUIREMENTS).

\_\_\_\_\_ 10. Intimate conduct between students, and/or between students and permanent personnel is prohibited.

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\_\_\_\_\_ 11. I am not authorized to be in the rooms of permanent personnel to include Marines, Sailors, Soldiers, and Coastguardsmen, reserve personnel or civilians regardless of rank while attending MCES. Further, I am not authorized to fraternize or socialize with any permanent personnel.

\_\_\_\_\_ 12. The legal drinking age in the state of North Carolina is 21. No one under the age of 21 is authorized to consume alcoholic beverages of any kind. If I am 21 and older, I am responsible for the alcoholic beverages I purchase. I will be held accountable for anyone under 21 years of age that consumes alcohol provided by me. Consumption of alcohol onboard Courthouse Bay, is limited to the Sand Bar, Beer Garden (behind the Sand Bar) and behind BB-28 (in the event that the beer garden is closed) on weekends and holidays. Alcoholic beverages are limited to **BEER ONLY**. No alcohol of any kind is allowed in the barracks, the grounds surrounding the barracks or anywhere else on Courthouse Bay. Alcohol abuse is not tolerated in the Marine Corps. \* Note - NCO's are authorized to utilize the Marina picnic area on weekends/holidays and beer garden on weekends/weekdays/holidays.

\_\_\_\_\_ 13. It is illegal to possess, use, or distribute to anyone, substances or paraphernalia with the intent to produce an intoxicating effect to include but not limited to: Spice, Morning Glory, spray paint, various aerosols, cough syrup and other prescribed or over-the-counter medications. Drug abuse or possession of illegal drugs is not tolerated in the Marine Corps.

\_\_\_\_\_ 14. All visitors will be logged in the Duty logbook and show positive identification as to who they are, their age, and who they are visiting (visitors are not permanent personnel on official business). Visitors are not authorized in the BEQ complex throughout the work week during normal working hours. They will not be authorized in the barracks between the hours of 2200-1600 on weekdays and 2200-1000 on weekends. At no time will visitors be authorized in the barracks during any field day period.

\_\_\_\_\_ 15. **Absolutely no visitors/students of the opposite gender will be allowed in any student barracks room.** Visitors of the opposite gender will be logged in as a guest and the DNCO or ADNCO will inform the Marine of the visitor and meet them at the duty hut. Guests of the opposite gender are ONLY authorized to visit in the recreation room with their student escort. The student escort will remain present with their guest at all times. Visitors of the same gender will be authorized in a student room with the approval of other members assigned to that room.

\_\_\_\_\_ 16. I will not write a check or use my check card without first ensuring there are sufficient funds in my checking account. I am responsible for maintaining my finances at all times.

\_\_\_\_\_ 17. I will not loan or accept from anyone: money, uniforms, checks, keys, ATM cards, charge cards, calling card numbers, or personal property while attending MCES.

\_\_\_\_\_ 18. Gang affiliation, hazing and harassment (sexual and/or racial) will not be tolerated and is a violation of Marine Corps Order (MCO) 1000.9A and MCO 1700.28.

\_\_\_\_\_ 19. I am not authorized to have a cell phone in my possession during training hours or walk in uniform talking on my cell phone at any time.

\_\_\_\_\_ 20. When assigned as DNCO, ADNCO, or firewatch, I am a direct representative of the Commanding Officer and therefore responsible for reading, following and enforcing all General and special orders and regulations set forth.

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\_\_\_\_\_ 21. I will ensure my barracks room is locked anytime it is not occupied, in addition I will secure my valuables, personal effects, money, and medications in my room at all times. I am encouraged to write down and keep in a safe place all serial numbers on my receipts of high value items in order to attempt recovery if stolen. Any theft must be immediately reported to the Chain of Command and DNCO.

\_\_\_\_\_ 22. While attending MCES, I will not possess any weapons or illegal contraband such as, but not limited to, the following: air soft guns, firearms of any type to include those that fire BB's or pellets; ammunition (live, blank or dummy); martial arts weapons to include nunchucks and throwing stars; weapons for hunting to include bows, arrows and cross bows; and knives with blades longer than three inches are not authorized in the Bachelor Enlisted Quarters (BEQ), even if they are sold at the Marine Corps Exchange (MCX). If I am in the possession of any unauthorized items, I will bring it to the attention of my Platoon Sergeant/Class Advisor immediately upon receipt of this statement of understanding.

\_\_\_\_\_ 23. Cigarette Smoking in the barracks is prohibited to include lounges and balconies. I will utilize the designated smoking areas. Cigarette butts will be disposed of in butt cans provided.

\_\_\_\_\_ 24. No furniture will be removed from the BEQ rooms for any reason other than field day. I will be held accountable for any damage caused by neglect or misuse. Report any damage immediately to the Class Advisor/Company Gunnery Sergeant/BEQ Manager.

\_\_\_\_\_ 25. Before getting a tattoo, I will read and completely understand the content of MARADMIN 198/07 and 029/10 (AMPLIFICATION TO THE MARINE TATTOO POLICY). Additionally, I will not have a tattoo gun in my barracks room or tattoo myself or other Marines.

\_\_\_\_\_ 26. I am a United States Marine and subject to the Uniform Code of Military Justice at all times. As such, my conduct, good and bad, reflects on the United States Marines Corps, my Command, my Platoon, and my character. I will conduct myself in a professional manner by abiding by all rules, regulations, customs and courtesies of the United States Marine Corps at all times regardless of my location.

\_\_\_\_\_ 27. I will treat all Armed Forces personnel and civilians with the utmost professionalism and dignity. I will not sexually assault, sexually abuse, haze, degrade, harass, humiliate, or assault anyone. Further, I will treat all other students equally as my Brother in Arms without prejudice. While a student, I understand that teamwork, camaraderie, and holding high standards of conduct and performance are the keys to my success as well as the Platoon's success.

\_\_\_\_\_ 28. I have been provided the point of contact information of my Chain of Command, as well as the Equal Opportunity Representative (EEO) and Uniformed Victims Advocate (UVA).

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I have read, understand, and will comply with all of the rules and regulations as listed above, School Order 5370.2D (Marine Corps Engineer School standard of Conduct) and all information passed in the Battalion and Company orientations. If I violate any of the rules and policies listed above, or commit any offense punishable under the Uniform Code of Military Justice, I will be subject to disciplinary action and/or administrative action. I fully understand what is expected of me while attending Marine Corps Engineer School.

\_\_\_\_\_  
(Signature of Student) (Date)

\_\_\_\_\_  
(Last Name, First Name MI) (Rank)

\_\_\_\_\_  
(Platoon Sergeant/Class Advisor)

Original copy to file

Copy to: Member