



UNITED STATES MARINE CORPS
FIELD MEDICAL TRAINING BATTALION
BOX 555243
CAMP PENDLETON, CA 92055-5243

IN REPLY REFER TO
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CO/
01 JUN 16

From: Commanding Officer, Field Medical Training Battalion-
West, Camp Pendleton, CA
To: Naval Medical Department Officers

Subj: FIELD MEDICAL SERVICE OFFICER COURSE WELCOME ABOARD
LETTER

Ref: (a) NAVMC 3500.84
(b) MCO P1020.34G CH 8
(c) MCO 1553.2B
(d) OPNAVINST 6110.1J

1. On behalf of Field Medical Training Battalion (FMTB) West, I would like to congratulate you on your selection to attend the Field Medical Service Officer (FMSO) course. This course is designed to provide an orientation to Naval Officers in preparation to serve with the Marine Corps Operating Forces in accordance with reference (a). The following information will assist you in preparation for this course.

2. All students must report to FMTB West on 11 July 2016 at 0700. Check-in will commence at 0700 in Classroom 2 on the first deck of building 210730. All students must provide the S-1 department a copy of your stamped orders upon check-in. This course consists of 10 working days and two additional days for travel. You may check-in no earlier than 10 July 2016 at the FMTB West Quarterdeck where your orders will be stamped. You may depart after 1600 on the evening of 22 July 2016 with a stamped copy of your orders. The uniform of the day for the course is the Desert Marine Pattern (MARPAT) Marine Corps Combat Utility Uniform (MCCUU) sleeves up and worn in accordance with reference (b).

3. New Officer Accessions are required to complete the following forms prior to arriving at FMTB in order to streamline any pay or personnel matters:

- (a) Standard Form 1199A - Direct Deposit Sign Up Form
- (b) Form W-4 (2014)

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(c) DD Form 2058 - State of Legal Residence Certificate

4. There is no billeting provided for this course. Billeting aboard Camp Pendleton is offered at the following places: South Mesa Lodge (760)763-7805 or Sharkey's Inn, (760)430-4703.

5. Per reference (c) and (d), students must meet Physical Fitness Assessment Standards (PFA); max body fat for men is 22 percent and women is 33 percent. Failure to meet PFA standards will result in official Naval message traffic notifying your gaining command.

6. Due to the rapid pace of the instruction, students cannot miss any academic classes. All personal business must be conducted before and after class hours. Emergency situations will be considered on a case-by-case basis.

7. My staff and I look forward to meeting you and hope the learning experience at FMSO will benefit you personally and professionally. You should review the following website for directions and other important info:

<http://www.tecom.marines.mil/fmtbw/Students/FMSO.aspx>

8. Point of contact for additional information is LT Smith at (760)725-6217, DSN 365-6217 or kobie.smith@usmc.mil.

D. CORNWELL