

UNCLASSIFIED/

Subject: INITIAL AND ANNUAL OPERATIONAL RISK MANAGEMENT TRAINING**Originator: CMC WASHINGTON DC SD(UC)****DTG: 251312Z Jan 12 Precedence: ROUTINE**

▶ **To:** /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MARFORCOM VA/ou=COMMARFORCOM(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MARFORPAC/ou=COMMARFORPAC(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MARFORRES/ou=COMMARFORRES(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB CAMP LEJEUNE NC/ou=COMMARFORSOC/ou=COMMARFORSOC(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB CAMP PENDLETON CA/ou=I MEF/ou=CG I MEF(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB CAMP LEJEUNE NC/ou=II MEF/ou=CG II MEF(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB CAMP BUTLER JP/ou=III MEF/ou=CG III MEF(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB QUANTICO VA/ou=MCCDC/ou=CG MCCDC QUANTICO VA(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/ou=Recruiting/ou=CG MCRC QUANTICO VA(uc),
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 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB CAMP BUTLER JP/ou=CG MCIPAC(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=HQMC WASHINGTON DC/ou=COMMCICOM(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCLB ALBANY GA/ou=MCLB ACTIVITIES/ou=CG MARCORLOGCOM ALBANY GA(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB QUANTICO VA/ou=COMMARCORSYSCOM/ou=COMMARCORSYSCOM QUANTICO VA(uc)

▶ **cc:** /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=MCB QUANTICO VA/ou=TECOM/ou=CG TECOM QUANTICO VA(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=HQMC WASHINGTON DC/ou=CMC WASHINGTON DC(uc)/ou=CMC WASHINGTON DC SD(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=USMC/ou=Organizations/I=HQMC WASHINGTON DC/ou=CMC WASHINGTON DC(uc)/ou=CMC WASHINGTON DC MRA(uc),
 /c=US/o=U.S. Government/ou=DoD/ou=AUTODIN PLAs/ou=CE-CS/ou=COMNAVSAFECEN NORFOLK VA

MCGID/GENDADMIN/CMC WASHINGTON DC SD//

SUBJ/INITIAL AND ANNUAL OPERATIONAL RISK MANAGEMENT TRAINING//

REF/A/DOC/MCO 3500.27B/-/-/YMD:20040504//

AMPN/REF A IS THE MARINE CORPS OPERATIONAL RISK MANAGEMENT ORDER//

POC/ROBERT V RUBIO/LTCOL/GROUND BRANCH/-/TEL DSN 664-4172/EMAIL: ROBERT.RUBIO@USMC.MIL//

RMKS/1. PER REF A, MARINES MUST COMPLETE AN INITIAL AND ANNUAL REFRESHER TRAINING ON THE ORM PROCESS. ADDITIONALLY, MARINES CAN COMPLETE ONE OF THE FOUR MODULES OF THE USMC

ORM DISTANCE LEARNING COURSE.

2. EFFECTIVELY IMMEDIATELY, MARINENET ORM COURSES HAVE BEEN REMOVED FROM THE WEBSITE IN ORDER TO UPDATE THE COURSEWARE.

3. IN THE INTERIM, MARINES CAN OBTAIN THEIR INITIAL OR ANNUAL ORM REFRESHER TRAINING THROUGH:

A. UNIT ORM POWERPOINT BRIEFS THAT ARE INSTRUCTED BY QUALIFIED ORM INSTRUCTORS (ORMI) OR THEIR ASSISTANTS. THE POWERPOINT BRIEFS SHALL COVER THE FIVE-STEP ORM PROCESS, THE ORM PROCESS LEVELS, THE PRINCIPLES OF ORM, AND THE RISK ASSESSMENT MATRIX. ADDITIONALLY, THE BRIEF SHOULD ALSO INCLUDE ORM SCENARIOS FOR BOTH ON-DUTY AND OFF DUTY ACTIVITIES.

B. NAVY KNOWLEDGE ONLINE (NKO). MARINES MUST REGISTER FOR AN NKO ACCOUNT. NKO WEBSITE IS [HTTPS://WWWA.NKO.NAVY.MIL/PORTAL/HOME/](https://wwwa.nko.navy.mil/portal/home/).

ONCE AT THE WEBSITE, CLICK ON "LEARNING" TAB, THEN CLICK "ACCESS TO NAVY E-LEARNING" IN WHICH ANOTHER WINDOW WILL POP UP. ON THE LEFT SCREEN, CLICK "BROWSE CATEGORIES" AND THEN CLICK "DEPARTMENT OF THE NAVY (DON) TRAINING FOR THE ORM COURSES.

1. FOR INITIAL TRAINING, MARINES CAN TAKE THE COURSES TITLED, "INDIVIDUAL-MANAGING YOUR RISK" AND "TIME CRITICAL RISK MANAGEMENT".

2. FOR ANNUAL REFRESHER TRAINING, MARINES CAN TAKE ONE OF THE FOLLOWING COURSES TITLED, "MANAGER-DIRECTING YOUR COMMAND'S RISK MANAGEMENT", "INDIVIDUAL-MANAGING YOUR RISK", "SUPERVISOR-MANAGING YOUR TEAM'S RISK", OR "TIME CRITICAL RISK MANAGEMENT".

3. ORMI QUALIFICATION CAN BE EARNED BY COMPLETING THE COURSE TITLED, "ASSISTANT-LEADING RISK MANAGEMENT INTEGRATION" AND ANY ONE OF THE COURSES LISTED ABOVE.

4. NKO ORM COURSES WILL BE UPLOADED TO MARINENET LATER ON THIS YEAR. A SEPARATE MESSAGE WILL ADDRESS HOW TO ACCESS THE COURSEWARE FILES IN MARINENET.

5. THE NKO ORM COURSES ADDRESS TIME CRITICAL RISK MANAGEMENT (TCRM). TCRM CONCEPTS AND FUNDAMENTALS REFERS TO APPLYING ORM WHEN TIME AND RESOURCES ARE LIMITED. TCRM IS APPLIED DURING THE EXECUTION OF TRAINING OR ON A MISSION. TCRM WILL BE ADDRESSED WHEN THE NEW USMC ORM ORDER IS PUBLISHED THIS YEAR.

6. QUESTIONS REGARDING THIS MESSAGE MAY BE SUBMITTED TO THE CMC (SD) GROUND SAFETY BRANCH HEAD, LTCOL ROBERT V. RUBIO AT (703) 644-4172 OR ROBERT.RUBIO@USMC.MIL //