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Subject: MOTORCYCLE SAFETY TRAINING AND REPORTING IN MCTFS**Originator:** CMC WASHINGTON DC SD(UC)**DTG:** 051417Z Apr 10 **Precedence:** ROUTINE **DAC:** General

To: COMMARFOR NCR(UC), COMMARFORCOM DSS(UC), COMMARFORCOM(UC), COMMARFORJ(UC), COMMARFORNORTH(UC), COMMARFORPAC SAFETY(UC), COMMARFORRES SAFETY(UC), COMMARFORSOC(UC), COMMARFORSOUTH(UC), COMMARFORSTRAT(UC), CG I MEF(UC), CG II MEF SAFETY(UC), CG II MEF(UC), CG III MEF(UC), CG MCI WEST(UC), CG MCIEAST(UC), CG 1ST MAW(UC), CG 2ND MAW(UC), CG 3RD MAW FWD G3(UC), CG 4TH MAW(UC), MAWTS 1(UC), CG 1ST MARDIV(UC), CG 2ND MARDIV(UC), CG 4TH MAR DIV(UC), CG 1ST MLG(UC), CG 2D MLG(UC), CG 3D MLG(UC), CG MCCDC QUANTICO VA(UC), CG TECOM QUANTICO VA(UC), CG MCB CAMP BUTLER JP(UC), CG MCB QUANTICO VA SAFETY(UC), CG MCB QUANTICO VA(UC)

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MSGID/GENADMIN/CMC WASHINGTON DC SD//

SUBJ/ MOTORCYCLE SAFETY TRAINING AND REPORTING IN MCTFS//

REF/A/GENADMIN/CMC WASHINGTON DC SD/031423ZDEC09//

REF B/DOC/MCO 5100.19E CHANGES 1-3/29 DEC 00//

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PETER.J.HILL@USMC.MIL// NARR/REF A IS THE ORIGINAL MESSAGE DIRECTING USE OF NEW CODING ESTABLISHED IN MCTFS FOR THE PURPOSE OF TRACKING CERTAIN MOTOR VEHICLE SAFETY INFORMATION AND TRAINING//

RMKS/1. THIS MESSAGE PROVIDES A SECOND EXTENSION TO THE COMPLIANCE DATE AND INCORPORATES ADDITIONAL CHANGES TO CODING CONTAINED IN REF A. BASED ON COORDINATION AND CONSOLIDATED INPUT FROM MAJOR COMMANDS, BETTER VISIBILITY TO MOTORCYCLE TYPE AND INCLUSION OF ALL TERRAIN VEHICLE (ATV) RELATED INFORMATION WAS REQUIRED. REFERENCES TO OTHER COURSES ACCEPTED IN THE REQUIREMENTS BELOW ADDRESS NEW CURRICULA BEING DEVELOPED. CMC SD WILL ASSESS NEW COURSES AS THEY ARE PRESENTED AND MAINTAIN LISTS OF ACCEPTABLE COURSES ON THE CMC SD WEBSITE.

2. A. THE CODE STRUCTURE IN THE TRAINING MANAGEMENT SYSTEM (TMS) HAS BEEN REVISED TO FACILITATE THE TRACKING REQUIRED UNDER REFS A AND B (NEW OR REVISED CODES ARE ANNOTATED):

(1) MS = MOTORCYCLE RIDER OF SPORT BIKE. ENTER INTO TMS WHEN MARINE IS IDENTIFIED AS OWNER OR RIDER OF A SPORT BIKE. A SPORT BIKE IS DEFINED AS A POSTURE-FORWARD MOTORCYCLE THAT EMPHASIZES HIGHER POWER TO WEIGHT RATIOS AND HANDLING OVER COMFORT AND LOAD CAPACITY. FOOT PEGS ARE LOCATED BEHIND THE CENTER OR LEADING EDGE OF THE OPERATOR'S TORSO. THIS INCLUDES SPORT, SUPERSPORT, SPORT TOURING, AND DUAL-SPORT BIKES, INCLUDING UNCLAD MODELS NOT EQUIPPED WITH FAIRINGS OR CONFIGURED FOR TRACK-ONLY USE.

(2) MT = MOTORCYCLE RIDER OF STANDARD/CRUISER/TOURING BIKE. (NEW CODE) ENTER INTO TMS WHEN MARINE IS IDENTIFIED AS OWNER OR RIDER OF A STANDARD, CRUISER, OR TOURING MOTORCYCLE. THIS INCLUDES ONLY TWO WHEELED SINGLE TRACK MOTORCYCLES, INCLUDING THOSE EQUIPPED WITH A SIDECAR.

(3) MO = MOTORCYCLE RIDER OF OTHER. (REVISED DEFINITION) ENTER INTO TMS WHEN A MARINE IS IDENTIFIED AS OWNER OR RIDER OF ANY OTHER TYPE OF STREET LEGAL MOTORCYCLE. THIS INCLUDES SCOOTERS, STREET LEGAL DIRT BIKES, MOPEDS (WHEN A LICENSE OR VEHICLE REGISTRATION IS REQUIRED) AND ALL OTHER THREE OR FOUR WHEEL STREET LEGAL MOTORCYCLE VARIANTS.

(4) MX = MOTORCYCLE RIDER OF DIRT BIKE (OFF ROAD ONLY). (NEW CODE) ENTER INTO TMS WHEN A MARINE IS IDENTIFIED AS OWNER OR RIDER OF A DIRT BIKE, MOTORCROSS, OR OTHER OFF ROAD NON-STREET LEGAL MOTORCYCLE. THIS DOES NOT INCLUDE ATVS. (SEE CODES A3 AND A4)

(5) M1 = MOTORCYCLE BASIC RIDER COURSE (BRC). ENTER INTO TMS WHEN MARINE HAS COMPLETED BRC. (REQUIRED FOR ALL MS, MT AND MO RIDERS)

(6) M2 = MOTORCYCLE MILITARY SPORTBIKE RIDERS COURSE (MSRC). ENTER INTO TMS WHEN MARINE HAS COMPLETED MSRC. (REQUIRED FOR ALL MS RIDERS)

(7) M3 = MOTORCYCLE EXPERIENCED RIDERS COURSE (ERC). ENTER INTO TMS WHEN MARINE HAS COMPLETED ERC. (REQUIRED FOR ALL MT AND MO RIDERS)

(8) M4 = MOTORCYCLE ADVANCED TRAINING MENTOR (MATM). ENTER INTO TMS WHEN MARINE HAS COMPLETED AN ADVANCED COURSE SUCH AS LEE PARKS TOTAL CONTROL, KEITH CODE AMOS OR OTHER COURSES ACCEPTED BY CMC SD. EACH BATTALION OR SQUADRON LEVEL MOTORCYCLE CLUB SHALL HAVE TWO RIDER MENTORS WHO HAVE COMPLETED THIS TRAINING.

(9) M5 = MOTORCYCLE INSTRUCTOR. ENTER INTO TMS WHEN A MARINE OBTAINS QUALIFICATIONS AS

MOTORCYCLE SAFETY FOUNDATION (MSF) RIDERCOACH, MSF RIDERCOACH TRAINER, OR OTHER INSTRUCTOR QUALIFICATION SPECIFICALLY ACCEPTED BY CMC SD; RECORD ENTRY SHALL BE DELETED WHEN CERTIFICATION EXPIRES OR LAPSES.

(10) M6 = MOTORCYCLE DIRT BIKE COURSE (MSF DBS OR MILMO). (NEW CODE) ENTER INTO TMS WHEN MARINE HAS COMPLETED THE MSF DIRT BIKE SCHOOL, MILMO TRAINING OR OTHER ACCEPTED OFF-ROAD MOTORCYCLE SKILLS COURSE. THIS TRAINING IS ENCOURAGED FOR ALL DIRT BIKE RIDERS BUT ONLY REQUIRED UNDER REF B WHEN OPERATING THE MILMO, OR WHEN OPERATING A PERSONAL OFF ROAD MOTORCYCLE IN DESIGNATED AREAS ON BASE.

B. THE FOLLOWING CODES PREVIOUSLY EXISTED IN TMS ARE REDEFINED AS FOLLOWS:

(1) A2 = DRIVER AWARENESS TRAINING. ENTER INTO TMS WHEN MARINE COMPLETES ALIVE AT 25 OR OTHER DRIVER AWARENESS CURRICULUM ACCEPTED BY CMC (SD). RETAIN THE A2 ENTRY FOR MARINES WHO RECEIVED IT FOR PREVIOUSLY COMPLETE AAA-DIC.

(2) A3 = OWNER OR RIDER OF ATV. (REVISED CODE) ENTER INTO TMS WHEN A MARINE IS IDENTIFIED AS OWNER OR RIDER OF AN ALL TERRAIN VEHICLE. THIS SHALL INCLUDE TACTICAL ATV/UTILITY TYPE VEHICLES, GATORS, POLARIS, ETC AND RECREATIONAL VARIANTS.

(3) A4 = ATV RIDERS COURSE. (REVISED CODE) ENTER INTO TMS WHEN MARINE HAS COMPLETED SPECIALTY VEHICLE INSTITUTE OF AMERICA (SVIA) OR OTHER ACCEPTABLE ATV TRAINING, INCLUDING OPERATIONAL TACTICAL OR UTILITY ATV TRAINING COURSES. THIS TRAINING IS ENCOURAGED FOR ALL ATV RIDERS BUT ONLY REQUIRED UNDER REF B WHEN OPERATING A TACTICAL OR OPERATIONAL ATV, OR WHEN OPERATING A PERSONAL ATV IN DESIGNATED AREAS ON BASE.

C. CODE A1 AND CODES A5 THROUGH A9 ARE DISCONTINUED. IN ORDER TO CAPTURE EXISTING CODING TO THE BEST EXTENT POSSIBLE, MCTFS HAS AUTOMATICALLY MAPPED PREVIOUS USE OF A8 AND A9 TO THE NEW A2; PREVIOUS A6 TO THE NEW M1; AND THE PREVIOUS A7 TO THE NEW M3. THE ABILITY TO QUERY THIS INFORMATION IN CONJUNCTION WITH THE DATESTAMP OF THE ENTRY AGAINST REQUIRED INTERVALS FOR TRAINING OR OTHER CRITERIA NEGATES THE NEED FOR CODES ADDRESSING COURSES FAILED OR NOT COMPLETED. WITH RESPECT TO THE FORMERLY USED CODES A4 AND A5, IT IS RECOMMENDED THAT COMMANDS AND INSTALLATIONS LOCALLY TRACK REMEDIAL DRIVER TRAINING (NATIONAL SAFETY COUNCIL ATTITUDINAL DYNAMICS OR OTHER ACCEPTABLE REMEDIAL TRAINING) AND NOT REFLECT THIS TRAINING IN THE MARINE'S PERMANENT TMS RECORD. CODE A2 SHALL NOT BE UTILIZED TO REFLECT TAKING OF REMEDIAL TRAINING.

3. UNITS SHALL ENTER THE CURRENT MOTORCYCLE RIDERSHIP AND TRAINING CODES FOR ALL UNIT RIDERS INTO TMS NLT 30 JUN 2010 AND SHALL DELETE ANY PRIOR USES OF A1 AND A3 THROUGH A9 CODES AS RECORDS ARE UPDATED. PROPER IMPLEMENTATION OF THE CODES WILL BE REVIEWED IN CONJUNCTION WITH PERIODIC MARINE CORPS ADMINISTRATIVE ANALYSIS TEAM AUDITS.

4. PREVIOUS CODE STRUCTURE INCLUDED SEPARATE CODES FOR PASSING OR FAILING COURSES. THE NEW STRUCTURE MOVES TOWARD INCLUSION OF POSITIVE OR NEUTRAL INFO. THE ABSENCE OF A CODE IS THE INDICATOR THAT A REQUIREMENT HAS NOT BEEN MET. ADDITIONAL GUIDANCE WILL BE INCLUDED IN THE NEXT REVISION TO REF B AND POSTED ON THE CMC (SD) WEBSITE AT WWW.MARINES.MIL/UNIT/SAFETY. INFORMATION ON THE WEBSITE WILL ALSO INCLUDE INSTRUCTIONS FOR QUERYING AND RETRIEVAL OF AGGREGATED DATA ON RIDERSHIP AND TRAINING BY HIGHER COMMANDS USING OPERATIONAL DATA SUPPORT ENTERPRISE (ODSE). QUARTERLY REPORTING OF RIDERS AND TRAINING HAS BEEN INCORPORATED INTO THE WARRIOR PRESERVATION STATUS REPORT (WPSR) BEGINNING WITH THE 2ND QUARTER WPSR.

5. WHEN MCTFS CODE IMPLEMENTATION IS COMPLETE, INSTALLATIONS SHALL DISCONTINUE SUBMISSION OF THE SECRETARY'S MONTHLY REPORT (SMR) ON MOTORCYCLE TRAINING.

6. COMMANDS ARE ENCOURAGED TO SUBMIT COMMENTS RELATED TO CODE IMPLEMENTATION TO CMC SD IN THE INTEREST OF SHARING BEST PRACTICES IN RETRIEVING AND AGGREGATING CODED INFORMATION.

7. QUESTIONS SHOULD BE DIRECTED TO CMC SD.